

## Legislator District Office Visit

When visiting a Legislator's local district office it is important to bring with you material about CAI – specifically CLAC, CAI National and the local CAI Chapter. This will become the legislator and staff's future reference material when they need questions answered about Common Interest Developments and who to reach out to for more information. If this is your first time visiting a legislator, it is recommended that you ask an experienced member of your Legislative Support Committee to attend with you.

### Top 5 Items to Take:

- Your Business Cards (one for each legislative staff member)
- Any current Legislative issues. Email Louie Brown about a week in advance of your visit at [advocate@caiclac.com](mailto:advocate@caiclac.com) to obtain talking points. If there are no pressing legislative issues, you can still talk to your legislator about CAI and CLAC so we can be a future resource.
- Copy of the ADR and IDR procedures in Civil Code (Many legislators pass legislation because their constituents say there is "no other recourse.")
- Public Opinions Strategy Poll "[Validation](#)" – Let your legislator know community association residents are largely happy with their homeowners association.
- Upcoming Chapter Educational Luncheon/Event flyer or Chapter Calendar

Consider also taking a few of the below items depending on your topic of discussion. These items can be obtained from your local CAI Chapter office or [www.caionline.org](http://www.caionline.org).

- Chapter Membership Directory
- Chapter Magazine – current issue
- Brochure on Mediation Services available through the Chapter (if applicable)
- The [CAI Press Catalog](#) of available publications
- [CLAC Accomplishments](#) brochure
- [FCAR Statistical Review 2014](#)
- CLAC significant bill summary
- CAI "Finding the Right Professional" brochure
- CAI "[From Good to Great](#)" brochure
- CAI "[Neighbors](#)" or "The Homeowner & the Community Association" brochure
- CAI's "[Your Community Deserves the Best Professionals](#)" brochure
- Business Cards from the Executive Director of the local Chapter
- Flyers for any service projects that your chapter is involved in like "Day at the Food Bank", etc.
- Screen Shots of the CAI website, CAI-CLAC website and your Chapter website.
- Common Ground Magazine – current issue
- Camera – take a group photo.

**Serving 13 Million Californians in over 50,000 Community Associations**

If you are not able to collect some of this material before your appointment, do not fret. It's a great reason to go back for another visit. Be sure to follow your meeting with a "Thank You" note on your letterhead. You may also consider attending local receptions and fundraisers for your legislator, to build an ongoing relationship and become a resource they can utilize in the future.

Thank you for your time and involvement!